

**Helen Bernstein High School
Title 1 Parent & Family Engagement Policy
2023-2024**

Helen Bernstein High School has collaborated with the Title I and Emergent Bilingual families as part of the *English Learner Advisory Committee (ELAC)* and the *School Site Council (SSC)* to create the following Title 1 Parent and Family Engagement Policy. This policy was reviewed and agreed upon on November 17, 2023 and subsequently distributed to the parents of Title 1 students. This document describes the means for carrying out the following Title 1 parental involvement policies at our school site.

A. INVOLVEMENT POLICY

1. Helen Bernstein HS will hold meetings annually to inform parents of the Bernstein HS Parent Involvement Policy and guidelines provided by Title I to participate in the planning, review, and input in all school programs, including Title I. Parents that are unable to attend any of the meetings can access the meeting minutes from www.hbdragons.com, the main office, and Parent Center. The 2023-24 Annual Title I Meeting was held on September 7, 2023.
2. The meetings will also include information acquired from multiple information systems such as MyData, results from the School Experience Survey and Focus Dashboard, as well as district published memorandums and bulletins to address needs of the instructional program or changes in curriculum, high stakes testing dates, results, and impact on students and the school.
3. Meetings will be advertised 10 days in advance with the use of flyers that will be posted in various areas commonly used by parents as well as flyers being posted on our school website and Schoology facilitate the ability of parents to attend. Parents will also be highly encouraged to attend the meetings during the regularly scheduled coffee with the principal and ELAC monthly meetings.
4. The number and/or time of meetings will be added to facilitate parent participation as requested.

B. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Helen Bernstein HS jointly developed a school-parent-student compact that details the responsibilities of each of the three groups to support achievement proficiency of students from all ethnicities and educational needs.

2. The compact is reviewed and revised annually by ELAC and School Site Council members who when finalized vote, approve, and adopt the document. The current revision was approved by the committee on November 17, 2023.

C. BUILDING CAPACITY FOR INVOLVEMENT AND ENGAGEMENT

1. Helen Bernstein HS will provide opportunities for parents to increase their understanding of state/local assessments; federal, state, and local compliance requirements; school-wide intervention, school rules; school policies; and coordinator, counselor, or administrative personnel changes. These opportunities will be extended to parents through parent meetings such as: ELAC, SSC, Share Decision Making Council (SDM) and complex-wide parent meetings after Back-to-School, Parent Conference evenings, and Open House.
2. Helen Bernstein HS will provide parent workshops specifically focused on the school goals of 100% attendance and 100% graduation rate to increase parent awareness of requirements adopted by the school site and the district in order to increase the parental support in ensuring their children's educational success. The workshops will be offered in the parent center and will be facilitated by our support service staff such as: academic counselors, assistant principal, school psychologist, dean, and coordinator on a monthly basis.
3. Helen Bernstein HS will revise the parent workshops for parents as requested by parent councils of ELAC, SSC and any other parent groups.
4. Helen Bernstein HS will allocate one professional development workshop during banked-time yearly to train all certificated and classified staff about recommended techniques to increase inclusion of and collaboration with parents to support student achievement.
5. Helen Bernstein HS will develop a yearly action plan to focus on implementation and evaluation of school strategies to increase parental involvement to participate in the educational process of students through a survey that will be created in the multiple primary languages spoken on our campus. This survey will be discussed and done in ELAC and SSC meetings as well as being mailed out to parents and distributed to the students to take home to their families.

D. ACCESSIBILITY

1. Helen Bernstein HS's Title I funds are allocated as necessary based on the comprehensive needs assessment with the recommendations stated by ELAC to increase the academic success of the entire student body.
2. Helen Bernstein HS extends full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a language parents can understand.

3. Recommendations and input are solicited and taken from parents as indicated in a specified agenda item in the SSC and ELAC councils to focus training efforts in areas of need requested by parents.
4. “Coffee with the Principal” will be held once a month to provide access to Administration and an informal forum for voicing concerns and having meaningful conversation.
5. Parent Training. Ongoing training for parents at Helen Bernstein HS will be provided to include but not limited to:
 - a. English and English as a Second Language
 - b. Reclassification Criteria
 - c. Computer Classes
 - d. Parenting Classes
 - e. Workshops on A-G and graduation requirements

This policy and compact was adopted by Helen Bernstein High School on 1/31/2024 and will be in effect for the entire school year. It will be distributed to all parents on 1/31/2024 and is made available to the local community on the school website.